**Position**: Operational Analyst

Join a young and dynamic team at Faber Infinite Consulting! With clients in more than 10 countries, by joining us, you can become part of the continual growth. In addition to the interesting nature of the assignments, a very enriching experience is what we offer.

Location: Ahmedabad

## **Educational Qualification:**

- Bachelor's degree in Engineering (Mechanical, Electrical, Industrial Engineering, Production)
- MBA (Operations) or M.Tech (Industrial Engineering) would be an added advantage.

Experience: 1 - 2 Years of relevant work experience in manufacturing, supply chain, operations, and strategy or projects environment.

## **Desired Skills:**

- Hands-on experience of Lean Manufacturing Techniques (Five S, VSM, TQM, TPM, SMED, Kaizen, etc.)
- Strong analytical and problem-solving skills
- Ability to work & Coordinate well with large and diverse teams
- Excellent written and verbal communication skills in English.
- Solid organizational skills including attention to detail and negotiation skills
- Experienced user of MS Office Suit (Word, Excel, and PowerPoint)

## Job Role:

- Manages all activities for continuous improvement and performance enhancement.
- Closely working with Business Unit head to assist him in streamlining consultant delivery.
- Working towards R & D to enhance existing services.
- Evolve for new tools & techniques to strengthen consulting practice.





- Ensure that Five S activities are carried out on timely basis and taking follow up of Five S activities.
- Study and Implementation of Lean activities & tools (Five S, TPM, SMED, Kaizen, etc.)
- Work with team on project work to keep project going according to schedule.
- Communicate to the management changes to the project scope, project schedule.
- Track and analyze project performance.
- Report and escalate to management as needed.
- Create and maintain comprehensive project documentation.
- Participate in team's performance reviews.
- Documenting and following up on important actions and decisions from meetings.
- Providing administrative support as needed. Undertaking project tasks as required.
- Ensure that all projects are delivered on-time and within scope.
- Training and orienting team members, as required.

**About Us:** Faber Infinite is one of the finest and growing global management consulting and training organizations with expertise in helping client organizations implement Transformation (Change) Management and Business Excellence practices to become more effective, efficient, and flexible. Faber Infinite is closely working with clientele across India, Africa & Middle East.

